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12/07/2023 PERSONAL
\$9.00 MPR - NOTICE MTG

NOTICE OF MEETING

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 561

Notice is hereby given that the Board of Directors of Harris County Municipal Utility District No. 561 will hold a regular meeting on **Thursday, December 14, 2023, at 1:00 pm**, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, **Suite 2400, Blanco Conference Room**, Houston, Texas, to discuss and, if appropriate, act upon the following items:

1. Public comments.
2. Approve minutes.
3. Authorize auditor to conduct audit for fiscal year end December 31, 2023.
4. Renewal of District's insurance policies.
5. Financial and bookkeeping matters, including:
 - a. payment of the bills and review of investments, and amend budget;
 - b. adopt budget for fiscal year end December 31, 2024;
 - c. Travel Reimbursement Guidelines and Director Expenses for the Association of Water Board Directors winter conference.
6. Tax assessment and collections matters, including:
 - a. delinquent tax collections, installment agreements, and payment of tax bills; and
 - b. Resolution Requesting Appraisal of Property and Certificate of Estimated Appraised Value.
7. Adopt Resolution Casting Ballot for the Election of a Person to the Board of Directors of the Harris Central Appraisal District.
8. Engineering matters, including:
 - a. preparation of plans and specifications, approval of plans and specifications, advertisement for bids, bid review, contract award, Pay Estimates and Change Orders, acceptance of projects, authorize termination of contracts, and direct engineer to notify insurance company of new facility; and
 - a. deeds, easements, consents to encroachment, requests for service or utility commitment letters.
9. Detention Pond maintenance.
10. Review and update Eminent Domain Report to the Texas Comptroller

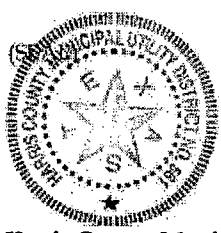
UNOFFICIAL COPY

/s/Katie Sherborne
Attorney for the District

Katie Sherborne
COUNTY CLERK
HARRIS COUNTY TEXAS

2023 DEC -7 PM 1:51

FILED



Harris County Municipal Utility District No. 561 reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney about Pending or Contemplated Litigation), Section 551.072 (Deliberations about Real Property), Section 551.073 (Deliberations about Gifts and Donations), and Section 551.076 (Deliberations about Security Devices).

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Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that appropriate arrangements can be made.