

NOTICE OF MEETING
SAGEMEADOW UTILITY DISTRICT
OF HARRIS COUNTY, TEXAS

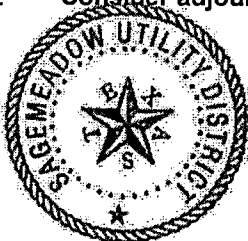
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12/07/2023 PERSONAL
\$9.00 MPR - NOTICE MTG


TO: THE BOARD OF DIRECTORS OF SAGEMEADOW UTILITY DISTRICT OF HARRIS COUNTY, TEXAS, AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Sagemeadow Utility District of Harris County, Texas, will hold a **REGULAR MEETING** on **WEDNESDAY, DECEMBER 13, 2023, at 7:30 p.m.**, at the Sagemeadow Utility District Building, 10755 Hall Road, Houston, Texas 77089, open to the public, inside the boundaries of the District, to consider and act upon the following matters:

At the meeting the following items will be considered and acted on:

1. **Approve minutes of the November 6 and 8, 2023 meetings;**
2. **Receive comments or questions from the public [3 minute maximum per speaker], including presentations concerning:**
 - a) customer invoices;
 - b) facilities maintenance;
 - c) authorize appropriate action;
3. **Tax Assessor/Collector's report, including:**
 - a) review tax receipt and disbursement statements;
 - b) authorize other appropriate action;
4. **Bookkeeper's report, including:**
 - a) review account and fund activity statements;
 - b) review budget comparison;
 - c) review and approve Internal Management Report [investment transactions];
 - d) authorize other appropriate action;
5. **Association of Water Board Directors conference participation:**
 - a) authorize attendance;
 - b) approve expense projections;
6. **Operator's report, including:**
 - a) consider customer requests for adjustment pursuant to District Policy;
 - b) authorize other appropriate action;
7. **Approve payment of bills;**
8. **Terminate utility service to customers with delinquent accounts;**
9. **Engineer's report, including:**
 - a) authorize preparation of plans and specifications for District projects, and authorize advertisement of bids relating thereto;
 - b) consider and approve award of contracts for construction projects;
 - c) report on status of construction contracts, and approve pay estimates and change orders in connection therewith;
 - d) report on status of emergency repairs;
 - e) authorize other appropriate action;
10. **Attorney's report;**
 - a) discuss RWAC and authorize appropriate action;
 - b) adopt Resolution Appointing Regional Water Advisory Committee Member (Position 4) [GR 2022-__];
 - c) adopt Order Amending Records Management Program;
 - d) adopt Order Adopting Records Management Schedules and Policies;
 - e) authorize other appropriate action;
11. **Office Manager's report;**
 - a) discuss District building remodel;
 - b) authorize other appropriate action;
12. **Review report from Southeast Volunteer Fire Department;**
13. **Review Security Report from Clear Brook City Municipal Utility District;**
14. **Consider adjournment.**




Attorney for the District

Parashik H. H. H.
COUNTY CLERK
HARRIS COUNTY TEXAS

2023 DEC -7 PM 2:04

FILED