1001 Preston St., 1st Floor
Houston, Texas 77002

Harris County, Texas

Commissioners Court

Request for Court Action

File #: 25-3459 **Agenda Date:** 6/12/2025 **Agenda #:** 99.

Primary Department: County Engineer
Primary Department Head/Elected Official: Milton Rahman, PhD, P.E., PMP, CFM, County Engineer

Secondary Department: N/A
Secondary Department Head/Elected Official: N/A

	YES	NO	ABSTAIN
~~Judge Lina Hidalgo~~	☐	☐	☐
Comm. Rodney Ellis	☑	☐	☐
Comm. Adrian Garcia	☑	☐	☐
Comm. Tom S. Ramsey	☑	☐	☐
Comm. Lesley Briones	☑	☐	☐

Regular or Supplemental RCA: Regular RCA
Type of Request: Policy

Project ID (if applicable)**: N/A**
Vendor/Entity Legal Name (if applicable)**:**

MWBE Contracted Goal (if applicable)**:** N/A
MWBE Current Participation (if applicable)**: N/A**
Justification for 0% MWBE Participation Goal: N/A - Goal not applicable to request

Grant Indirect Costs Rate (if applicable)**: N/A**
Justification for 0% Grant Indirect Costs Rate (if applicable)**:** N/A - Not a grant item

Request Summary (Agenda Caption):
Request for approval to adopt the revised Regulations of Harris County, Texas for the Construction of Driveways and/or Culverts on County Easements and Rights-Of-Way.

Background and Discussion:

The Harris County Office of the County Engineer (OCE) has revised the Driveway Regulations to assist in the permitting of driveways and/or culverts. Harris County driveway details and regulations have remained unchanged since 2005. The proposed revisions of driveway configurations and setback requirements will comply with geometric design guidelines and current City of Houston standards.

Expected Impact:

This approval will ensure that development in unincorporated areas will not pose a threat to the safety and welfare of the public as prescribed by Commissioners Court

Alternative Options:

Harris County can continue to operate with the existing regulations and guidelines, which will not provide the benefits of the updated guidelines.

County Strategic Plan Goal: 2. Connect our community with safe, reliable, equitably distributed, and well-maintained infrastructure.
County Strategic Plan Objective: F: Ensure safety and security for all using the county's transportation network in alignment with the County's Vision Zero plan.

Justice/Safety Initiative (Goal 1): N/A

Infrastructure Initiative (Goal 2): F1: Strengthen the County's commitment to Vision Zero principles and goals.

Economy Initiative (Goal 3): N/A
Health Initiative (Goal 4): N/A
Climate/Resilience Initiative (Goal 5): N/A
Housing Initiative (Goal 6): N/A

Presented to Commissioners Court

June 12, 2025

Approve: G/R

Additional notes related to the Strategic Plan:

Prior Court Action (if any)**:**

Date	Agenda Item #	Action Taken
9/27/2005	1.a.6	Approval of Regulations of Harris County, Texas for the Construction of Driveways and/or Culverts on County Easements and Rights-Of-Way

Location:
Address (if applicable):
Precinct(s): Countywide

Fiscal and Personnel Summary				
Service Name				
	Current Fiscal Year Cost			**Annual Fiscal Cost**
	Labor	**Non-Labor**	**Total**	**Recurring Expe**
Funding Sources				
Existing Budget				
Choose an item.	$	$	$	$
Choose an item.	$	$	$	$
Choose an item.	$	$	$	$
Total Existing Budget	$	$	$	$
Additional Budget Request (*Requires Fiscal Review Request Form*)				
Choose an item.	$	$	$	$
Choose an item.	$	$	$	$
Choose an item.	$	$	$	$

Total Additional Budget Reque	$	$	$	$
Total Funding Sources	**$**	**$**	**$**	**$**
Grants - Proposed Budget (*To be filled out by Grants staff only*)				
	Labor	**Non-Labor**	**Total**	**No. of Grant Years**
Local Match Source - Existing Bu	$	$	$	
Local Match Source - Additional	$	$	$	
Grant Funds Applied for/Awa	$	$	$	
Personnel (*Fill out section only if requesting new PCNs*)				
Current Position Count for Ser	-	-	-	-
Additional Positions Request	-	-	-	-
Total Personnel	**-**	**-**	**-**	**-**

Anticipated Court Date: 6/12/2025
Anticipated Implementation Date (if different from Court date): Click or tap to enter a date.

Emergency/Disaster Recovery Note: Not an emergency, disaster, or COVID-19 related item

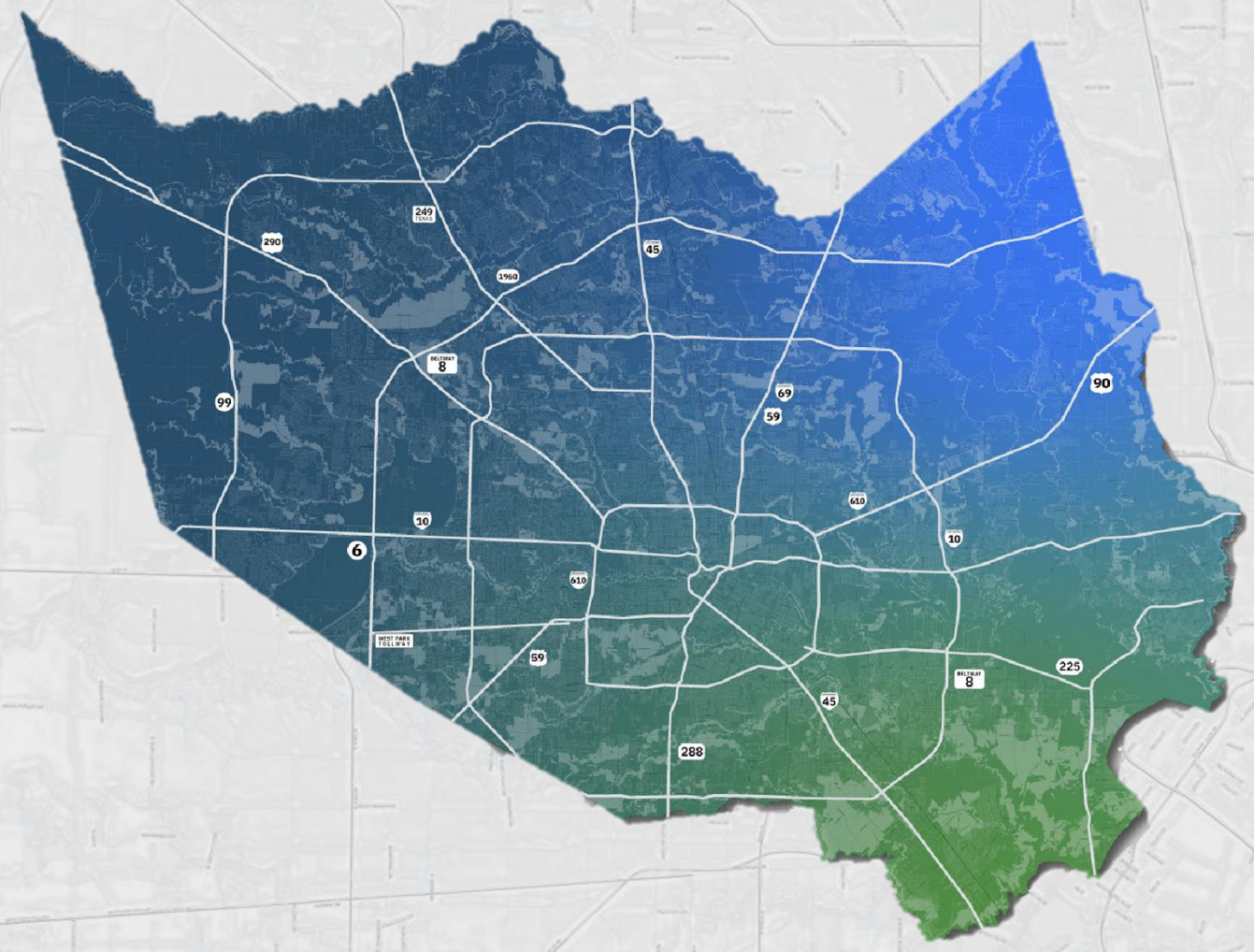
Contact(s) name, title, department: Darrell Hahn, Permits Director, HCED

Attachments (if applicable)**:** Regulations of Harris County, Texas for the Construction of Driveways and/or Culverts on County Easements and Rights-Of-Way

Harris County
Office of the County Engineer

2025 REGULATIONS OF HARRIS COUNTY, TEXAS

For the Approval and Acceptance of Driveways and/or Culverts on County Easements and Rights-Of-Way



Adopted June 12, 2025

REGULATIONS OF HARRIS COUNTY, TEXAS FOR THE APPROVAL AND ACCEPTANCE OF DRIVEWAYS AND/OR CULVERTS ON COUNTY EASEMENTS AND RIGHTS-OF-WAY

Submitted by:
Dr. Milton Rahman, P.E.

Adopted by Harris County Commissioners Court

County Judge
Lina Hidalgo

Precinct 1 Commissioner
Rodney Ellis

Precinct 3 Commissioner
Tom Ramsey, P.E.

Precinct 2 Commissioner
Adrian Garcia

Precinct 4 Commissioner
Lesley Briones

ADOPTED: June 12, 2025

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REGULATIONS OF HARRIS COUNTY, TEXAS, FOR THE CONSTRUCTION OF DRIVEWAYS AND CULVERTS ON COUNTY EASEMENTS AND RIGHTS-OF-WAY

SECTION 1 – PRELIMINARY PROVISIONS

SECTION 1.01 - AUTHORITY

These regulations are adopted by the Commissioners' Court of Harris County, Texas, pursuant to the authority granted to it by Section 2 of the Harris County Road Law, Acts 1983, 68th Legislature, Page 4643, Chapter 801.

SECTION 1.02 - AREA COVERED BY REGULATIONS

These Regulations apply in all unincorporated areas of Harris County, Texas, and those areas where Harris County maintains the easements and rights-of-way.

SECTION 1.03 - PURPOSE

The purpose of the Regulations is to ensure that the construction of driveways and culverts within County's easements and rights-of-way perform their intended function.

SECTION 2 – USE OF TERMS

SECTION 2.01 - COUNTY OR PUBLIC EASEMENTS OR RIGHT-OF-WAY

"County or public easements or rights-of-way" mean any right, title, or interest in land acquired, claimed, or maintained by Harris County for road and road drainage.

SECTION 2.02 - PERSON

"Person" means any individual, corporation, partnership, limited partnership, joint venture, or other entity.

SECTION 2.03 - COUNTY ENGINEER

"County Engineer" means the County Engineer of Harris County, Texas.

SECTION 2.04 - ROADWAY

"Roadway" means the portion of the improved surface of the County or public easement or right-of-way used for travel by vehicular traffic which is usually constructed of concrete, asphalt, gravel, shell or other material providing a hard surface.

SECTION 2.05 - DRIVEWAY

"Driveway" means an improved surface used for vehicular access from the edge of a county roadway to the right-of-way or easement line.

SECTION 2.06 - CULVERT

"Culvert" means a hollow structure which provides waterway openings to convey water for drainage purposes.

SECTION 2.07 - SIDEWALK

“Sidewalk” means an improved surface used for pedestrian traffic along the County right-of-way or easement.

SECTION 2.08 - START OF CONSTRUCTION

"Start of Construction" means the commencement of any grading, excavation, removal of concrete curb, or setting of culvert pipe on County or public easements or rights-of-way.

SECTION 3 – GENERAL PROVISIONS

SECTION 3.01 - ADMINISTRATION BY THE COUNTY ENGINEER

The County Engineer is responsible for the administration of these Regulations, approval of plans required by these Regulations, and enforcement of these Regulations and maintaining proper records. The County Engineer may delegate authority given to the County Engineer under these Regulations to another member of the Harris County Engineering Department and an action by such delegated person under such granted authority shall be deemed an action of the County Engineer.

SECTION 3.02 - RESPONSIBILITY OF OTHER OFFICIALS

Under these Regulations the Harris County Engineering Department is responsible for all administrative decisions, determination, and duties. The Harris County Engineering Department may seek and secure the assistance of other officials of Harris County and of the Harris County Flood Control District in making its decisions, determinations and in performing duties but is not required to conform to the recommendations of the others.

SECTION 4 – DESIGN REQUIREMENTS

SECTION 4.01 - GENERAL

1. No person shall construct or cause to be constructed any driveway, sidewalk, culvert, or the replacement of an existing driveway, sidewalk, or culvert on County or public easements or rights-of-way without first securing a permit. Additionally, the property owner of the private property being connected to the public street is also responsible for ensuring a permit is obtained under these regulations.

2. Applications for permits for the construction of driveways, sidewalks and culverts on County or public easements or rights-of-way shall be made to the County Engineer.

3. Permits shall stipulate that construction pursuant to the permit will be commenced within six (6) months and be completed within twelve (12) months from the date of the permit and that fees collected for said permits shall not be refundable. Two (2) six (6) month extensions may be granted by the permits manager. Inspection fees may only be refunded upon written request by the permittee and after approval by Commissioners' Court. Permit fees are not refundable.

4. Permits for the installation of driveways, sidewalks or culverts must be obtained from the County Engineer prior to the start of construction. Permits are not required for the following:

    a. The repairs of driveways constructed on concrete curb and gutter public streets prior to May 10, 1988.

    b. The repair, replacement, or installation of culverts on roads that are not on the County's Road and Bridge Units and Sections Log.

    c. Repair of sidewalks constructed prior to November 1, 2005.

5. All permits issued by the County Engineer for the construction of driveways, sidewalks or culverts on a County or public easement or right-of-way shall require conformance with these Regulations including Harris County Engineering Department Drawings and any subsequent amendments or revisions thereto as promulgated by the County Engineer.

6. The County Engineer shall promulgate forms to be used in the administration of these Regulations.

SECTION 4.02 – APPLICATION SUBMITTAL FOR DRIVEWAY WITH OR WITHOUT CULVERT REQUIREMENTS

Application submittal for driveway with or without culvert, applicant shall provide the County Engineer with the data needed to determine the following:

1. The location of the driveway, sidewalk and/or culvert within the County or public easement or right-of-way. Drawings shall include all driveways within 20' for residential applications and 40' for commercial applications.

2. The location of all physical objects such as drainage inlets, catch basins, or piped ditches within the portion of the driveway or sidewalk which is within the County or public easement or right-of-way that might conflict with the construction of the driveway.

3. The location of all man-made objects, including but not limited to bikeways and transit facilities within the portion of the driveway or sidewalk which is within the County or public easement or right-of-way.

4. That a driveway connecting to a Harris County maintained roadway is designed in accordance with Harris County Engineering Department Drawings and any subsequent amendments or revisions thereto as promulgated by the County Engineer.

5. That a driveway constructed over a roadside ditch culvert conforms to at least the geometric requirements as shown in the Harris County Standard Driveway Detail Drawings, Latest Version.

6. That a driveway shall be prohibited under the following conditions:

    a. Areas set forth by the Texas Department of Transportation as "access denied".

    b. Areas designated "access denied" on recorded subdivision plats or another plat required to be approved by the Planning Commission.

    c. At the end of any dead-end street not terminating in a cul-de-sac or permanent turnaround and intended to be extended in the future.

    d. Any area where Harris County Engineering finds that it would not provide reasonable access to the private property consistent with the safety and convenience of the traveling public.

    e. Blocking intersections or shared driveways.

7. Area abutting major thoroughfares or collectors shall follow Harris County Geometric Design Guidelines.

8. Driveway pavement thickness for rigid concrete shall be the following:
   Single Family Residential: 6 inches
   All Others: 7 inches minimum
   Flexible Pavement: 2 inches Hot-Mix Asphalt and 6 inches flexible base minimum or matching existing road thickness, whichever is greater.

9. That the driveway design criteria shall satisfy- Table 4.02.01.

Table 4.02.01 Driveway Design Criteria								
	Single Family Residential				All Others			
	Radius (FT.)		Width (F-F) (FT.)		Radius (FT.)		Width (F-F) (FT.)	
	Max	Min.	Max	Min.	Max	Min.	Max	Min.
Two-Way	15	5	24	12	20	10	35	24
Joint-Access	15	5	24	12	20	10	35	24
One-Way	15	5	20	12	20	10	20	15

Table 4.02.01 Notes

1. *ALTERNATIVE DRIVEWAY DESIGNS MAY BE APPROVED BASED ON THE SITE SPECIFIC CIRUMSTANCES AND VEHICLE TURNING REQUIREMENTS.*
2. *DRIVEWAYS USED AS ACCESS FOR FIRST RESPONDERS ATTENDING TO EMERGENCY CALLS ARE EXEMPT.*
3. *OTHER APPLICABLE REGULATIONS ADOPTED BY HARRIS COUNTY MORE STRINGENT THAN SHOWN ABOVE SHALL GOVERN.*

10. That an island proposed within a commercial driveway on a curb and gutter street has a maximum width of two (2) times the total width of the driveway, including the return radii, divided by eight (8), but no more than ten feet (10') maximum. No island shall be placed inside the curb line on a concrete curb and gutter street or no closer than six feet to the edge of pavement on a street with roadside ditches. No island shall be allowed within the right-of-way of a residential street.

11. That residential driveways proposed to be located on a corner lot is not shown to be located within any portion of public street curb radii plus ten feet (10') and according to Harris County standard guidelines. Zero lot line properties may be exempt with approval by the County Engineer.

12. That the commercial driveway placement criteria shall satisfy Table 4.02.02

Table 4.02.02 Non-Residential Driveway Placement Criteria				
A		B	C	D
Frontage (2)	Maximum Number of Driveways	Minimum Driveway Offset (Major Thoroughfare)	Minimum Driveway Offset (Collector Street)	Minimum Driveway Offset (Mid-Block Median Opening)
Up to 170 FT	1	100 FT	60 FT	75 FT
170 FT to 250 FT	2	100 FT	60 FT	75 FT
250 FT to 450 FT	3	100 FT	60 FT	75 FT
> 450 FT	1 Additional / 250 FT Frontage	100 FT	60 FT	75 FT

Table 4.02.02 Notes

1. *Dimension A is measured ROW to property line intersecting ROW.*
2. *Dimensions B and C are measured ROW to face of curb.*
3. *Dimension D is measured face to face (F-F).*

4. Driveways not aligned with a median opening or in compliance with dimension D shall require approval from the County Engineer.

13. A special design may be required whenever the driveway may be proposed in a location with high traffic volume and subject to a traffic impact analysis as outlined in the Harris County Traffic Impact Analysis Guidelines.

14. The proposed culvert conforms to Section 4.03 of these Regulations.

15. That the minimum distance between two (2) two-way driveways accessing the same property is twenty feet (20') and the maximum distance between two (2) one-way driveways accessing the same property is ten feet (10') for commercial properties. Single family lots will be limited to two (2) driveways.

16. For new development, the minimum distance for driveways with culverts shall be five feet (5') from the property line to the edge of culvert. See Harris County Geometric Design Guidelines for other applications and criteria.

17. That sidewalks constructed in the County right-of-way or easements be constructed in accordance with the Texas Accessibility Standards (TAS), Americans with Disabilities Act (ADA) Requirements, Public Right-of-Way Accessibility Guidelines, and any subsequent amendments or revisions thereto as promulgated by the County Engineer. Sidewalks shall be designed at no less than the minimum criteria outlined in Harris County Sidewalk Details including minimum setback.

18. That any driveway constructed in the County right-of-way be built with the sidewalk slope - 1:50 (2%) maximum within the portion indicated on Harris County Standard Details, regardless of if a sidewalk is to be built at this time or not.

19. For new development, properties with adjacent sidewalks shall be extended through to the property line and built concurrently with the driveways. Driveways adjacent to traffic signals with ramps shall have the sidewalk extended to the ramps.

20. The maximum driveway slope that provides connection to a current or future traffic signal location is 1:20 (5%) maximum. All other driveways may not exceed the maximum slope requirement of 1:10 (10%). Local precinct jurisdiction requirements will be upheld where applicable. Other profiles may be considered where ROW is reduced or limited.

21. That any sidewalk constructed on a corner lot shall have a pedestrian facility constructed in accordance with the latest requirement of the Architecture Barrier Act, Article 9102 Texas Civil Statutes, if said pedestrian facility is not already in place.

22. That a single-family residential lot does not have direct vehicular access to a major thoroughfare or major collector unless:

    a) The single-family residential lot is greater than one acre in size; and
    b) A turnaround is provided on the lot that prevents vehicles from backing onto the major thoroughfare or major collector.

23. For commercial and community entrances, that the minimum throat length (measured from gate to roadway) for gated entrances with access road, private drive, or dedicated private street is thirty feet (30') based on Life Safety Bureau Standard 04 for Access Control Gates.

24. That the driveway placement criteria for commercial properties shall satisfied - Figure 4.02.01.

Figure 4.02.01 Driveway Placement Criteria

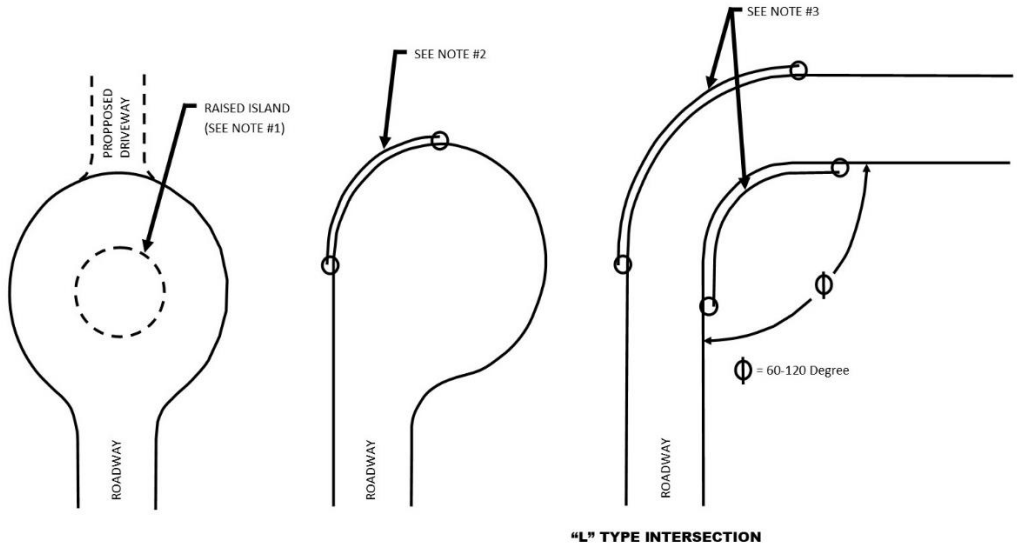

FIGURE 4.02.01 - NOTES:

1. NO DRIVEWAY FOR COMMERCIAL PROPERTY SHALL BE ALLOWED OFF A CUL-DE-SAC IN DIRECT ALIGNMENT OF A PUBLIC STREET WITHOUT A CIRCULAR ISLAND AT THE CENTER OF THE CUL-DE-SAC OR AN APPROVED TRAFFIC CONTROL DEVICE, UNLESS APPROVED BY THE COUNTY ENGINEER.
2. NO DRIVEWAY FOR COMMERCIAL PROPERTY SHALL BE ALLOWED OFF THE END OF AN OFFSET CUL-DE-SAC, WITHOUT AN CIRCULAR ISLAND OR AN APPROVED TRAFFIC CONTROL DEVICE, UNLESS APPROVED BY THE COUNTY ENGINEER.
3. NO DRIVEWAY FOR COMMERCIAL PROPERTY SHALL BE ALLOWED ALONG THE CURBED SECTION OF ROADWAY OF "L" TYPE INTERSECTION, UNLESS APPROVED BY THE COUNTY ENGINEER.

25. All commercial driveway subgrades shall be treated and stabilized with material outlined in Harris County Specifications.

26. Driveways with roads that exceed the minimum depth requirements stated in item 8, shall, at a minimum, increase in thickness to match existing road. Dowels shall be #5 rebar spaced at eighteen inches (18").

27. Open cuts to existing pavement shall not exceed 48 hours. Ponding water is not allowed and will require reworking the subgrade to meet Harris County specifications.

SECTION 4.03 – APPLICATION SUBMITTAL FOR CULVERT REQUIREMENTS

Application submittal for only a culvert, applicant shall provide the County Engineer with the data needed to determine the following:

1. The location of the culvert by staking the beginning and the end of the proposed culvert on the ground and showing the distance from the nearest property corner or intersecting street or road.

2. Whether the culvert will provide ultimate access to a single-family dwelling or whether it will serve another type of land use.

3. The type of culvert structure: All culverts shall be constructed of reinforced concrete pipe (RCP) meeting Harris County Standard Specifications. All pre-cast conduits or pipe shall be new, tongue and grove (bell ended pipe shall not be use), and reinforced Class III pipe. An exception may be granted for the use of used reinforced concrete pipe for residential use only after an inspection of the pipe by a County Commissioners' Precinct Superintendent and County Engineer determines that the quality of the used pipe is equivalent to new pipe.

4. The length of the proposed culvert based on the following standards:

    a. Single Family Dwellings:

        (1) Minimum for walkway: one 8-foot joint of pipe
        (2) Minimum for driveway: 16 feet
        (3) Maximum for driveway: 28 feet

    b. All Other Driveways:

        (1) Minimum for driveway (Two-Way): 28 feet
        (2) Maximum for driveway: 40 feet

    c. New Street Crossings or Connections to Existing Streets:

        (1) Length to be determined by the County Engineer.
        (2) Inlets shall be spaced 50 feet or in the mid-point of any culvert over 50 feet in length.

    Extensions or culverts exceeding the maximum length may be allowed with approval by the County Engineer.

5. All culverts shall be bedded and backfilled with cement stabilized sand from a point six (6) inches below the culvert to six (6) inches above crown of pipe. Temporary culverts, culverts used for access to property used for agricultural purposes or for access to single family dwellings are exempt from this requirement.

6. Safety end treatments are to be provided at the ends of all culverts proposed with County right-of-way on major thoroughfares and collectors. Safety end treatments shall conform to Harris County Specification 467 and TxDOT type II, precast concrete for parallel drainage installations..

7. The County Engineer shall review the application and supporting information and determine the following:

a. The size of culvert shall be determined by the County Engineer. [The minimum culvert diameter shall be eighteen (18) inches or equivalent cross sectional area.]

b. The application of curbed of flush headwalls may be allowed using COH driveway design details. Materials must meet Harris County requirements.

c. Whether the proposed culvert conforms to all other requirements of these regulations.

8. Culverts in open ditches are to be designed in accordance with Harris County Specifications. Placement and compaction of backfill materials not specified in these regulations shall meet the requirements of Harris County Standard Specifications.

9. Extensions to existing culverts shall ensure the entire culvert meets Harris County Regulations.

10. See Harris County Standard Driveway Detail Sheets for additional information and requirements.

SECTION 5 – CONSTRUCTION & INSPECTION

The following inspections are required and shall be observed by Harris County:

1. Concrete driveways connecting to concrete curb and gutter roadways shall be inspected after the placement of reinforced steel prior to the placing of concrete, and again after the concrete placement for conformance with County standards.

2. Permits must be posted, onsite, before an inspection will be conducted.

3. Concrete driveways connecting to asphalt roadway without curbs and gutters will be inspected after the placement of culverts and after the placement of reinforcing steel and before the placement of concrete. A minimum 1-foot setback to allow for asphalt backfill before abutting to asphalt roadway.

4. The installation of culverts shall be governed by the following procedures:

    a. Culverts shall not be set until pipe size and grade stakes are provided by Harris County.

    b. Culverts shall not be backfilled until an inspection is conducted by Harris County to determine that the elevation and grade of the culverts have been correctly set.

    c. Culverts shall also be inspected upon completion of the placement of cement stabilized backfill and prior to commencement of driveway construction.

5. All driveways requiring special geometric design shall be inspected for conformance with drawings.

6. The County Engineer may make any additional inspections deemed necessary to administer these Regulations.

7. Sidewalks will be inspected before and after placement of concrete. If applicable, the post-pour inspection will be conducted after any associated TDLR inspections are completed. Inspections will verify subgrade, reinforcement, nominal thickness of concrete, and compliance with the Architectural Barriers Act, Article 9102, Texas Civil Statutes. Items inspected will cover location, slope and obstruction by improperly elevated manholes, water valves etc.

8. Driveway to be built per Harris County Standard Details or site-specific details approved by the County Engineer.

9. Inspection requests must be received by Harris County at least forty-eight (48) hours prior to the requested date.

SECTION 6 – ENFORCEMENT

The County Engineer shall be charged with the enforcement of these Regulations. If any person violates any provision of these Regulations the County Engineer will attempt to obtain compliance with these Regulations. In the event the County Engineer is unable to obtain compliance within a reasonable time the County Engineer may so report to the Commissioners' Court and the following remedies may be pursued:

1. If any person engages in the construction or repair of a driveway, sidewalk or culvert crossing a county easement or right-of-way without a permit, the Commissioners' Court may direct the County Attorney to file suit to enjoin the violation of these Regulations.

2. If any person engages in the construction or repair of a driveway, sidewalk or culvert in any manner except as specified in the permit issued and plans approved by the County Engineer, the Commissioners' Court may direct the County Attorney to file suit to enjoin the violation of these Regulations.

3. If any person engages in the construction of a driveway, sidewalk or culvert crossing a County easement or right-of-way without a permit, or if any person engages in the construction or repair of a driveway or culvert in any manner except as specified in the permit issued and plans approved by the County Engineer, the Commissioners' Court may order the landowner to remove or repair the driveway or culvert at the landowner's expense.

   [Texas Local Government Code §81.025, 1987 Tex. Sess. Law, Serv. 1557 (Vernon), provides that the Commissioners' Court may punish contempt by fine not to exceed twenty-five dollars ($25.00), or by imprisonment not to exceed twenty-four (24) hours and in case of fine, the party may be held in custody until the fine is paid.]

4. Any person securing a permit under these Regulations must certify to Commissioners' Court that the terms, provisions and conditions of the permit will be complied with. Violation of this certification constitutes contempt of Commissioners' Court.

5. If the Commissioners' Court finds a person to be guilty of contempt, it may enter such orders consistent with general law as it deems appropriate to punish the person guilty of contempt, and may enter such order and further orders enforceable by civil and criminal contempt, and consistent with its authority under general law, as Commissioners' Court deems necessary to enforce and protect its jurisdiction over the matter and to uphold the integrity of these Regulations.

6. The procedure for contempt proceedings before Commissioners' Court will be consistent with procedures in actions before other courts in this state for enforcement of court orders, and for the protection of the jurisdiction of courts by process of contempt. Provided, however, that the person shall be given ten (10) days notice of said contempt proceeding by certified or registered mail, return receipt requested.

SECTION 7 – EXECEPTIONS

An appeal for exception to these Regulations will be considered on the following basis and only after good and sufficient cause has been demonstrated by the applicant for an exception:

A. Upon denial of permit, the applicant may appeal the County Engineer's decision by stating and submitting his reasons in writing to the County Engineer and within ten (10) days of the denial of said permit.

B. The County Engineer shall review the appeal and within fifteen (15) days of receipt of the said appeal, shall reduce his findings to writing and submit his findings and recommendation to Commissioners' Court. The applicant shall be provided with a copy of the County Engineer's recommendations and may appear before Commissioners' Court to support his appeal.

SECTION 8 – RECORDS

All applications and file copies of permits issued pursuant to these Regulations shall be maintained by the County Engineer as part of the permanent records of his office.

SECTION 9 – EFFECTIVE DATE

These revised Regulations shall become effective upon adoption by Commissioners' Court.

Applications for permits received prior to adoption or affective date of this regulation are subject to the Construction of Driveways and/or Culverts regulations adopted September 27, 2005.

SECTION 10 – SEVERABILITY

The provisions of these Regulations are severable. If any word, phrase, clause, sentence, section, provision, or part of these Regulations should be held invalid or unconstitutional, it shall not affect the validity of the remaining provisions, and it is hereby declared to be the intent of the Commissioners' Court that these Regulations would have been adopted as to the remaining portions, regardless of the invalidity of any part.

SECTION 11 – FEES

The fees for permits and inspections shall be paid in accordance with the fee schedule adopted by Commissioners Court.